

# Education Commission

## Meeting Minutes

### Jan 26, 2011

Present: Marni Boppart, Menoj Shenoy, Stephanie Goodly, Teresa Majers, Kellie Kaefring, Keith Fruehling, Msgr Merdian, John Schmitt, Petrece Klein, Mark Pollard, Mary Horn  
Absent: Mary Hazen

**I. 7:04 (call to order)**...prayer led by Monsignor

**II. Positive Affirmations:** Kellie offered that Mrs Klein coming in to check on children and teachers often...children appreciate it!

**III. Approval of Oct, 2010 minutes** with correction (Marni Boppart was present for that meeting)

**IV. Religious Ed Report** (Monsignor reported, Mary Hazen absent)

- A. 63 children received First Reconciliation in January/preparing for 1<sup>st</sup> Communion in April
- B. CCD going well...always looking for more teachers

**V. Finance Report** (Monsignor reported)

- A. Expenditures for part-time and substitute teachers more than budgeted for  
-due to unexpected substitute for Cindy Gumbel for extended period of time
- B. Insurance premiums down---good news.
- C. Textbook grant money been absent for 2 years
- D. Will see an increase in budget for textbooks for the upcoming year (2011-12)
- E. Field trips under budget
- F. Copier maintenance higher than budgeted
- G. Tuition in arrears
  - \*\*55 families, \$56,000 behind last year
  - \*\*26 families, \$25,000 behind this year
- H. Instructions given for tuition assistance on tax statements

## **VI. Parent Club Report (Mark Pollard)**

- A. Winter Carnival is Sat, Feb 5<sup>th</sup> ...hoping to raise money for school technology upgrades, including interactive white boards.
- B. Parent Club Adoration Hour is the 2<sup>nd</sup> Tues of each month.
- C. Enrichment: Career Night scheduled for Feb 17<sup>th</sup> in Feeney Hall from 6:30-8pm. Seeking parishioners to share their career choices with students.
- D. In Dec, 2010, PC coordinated Salvation Army bell-ringing. 17 St Matthew families rang bells for 30 min each. PC looking ahead to volunteer opportunities to promote for Lenten Season.
- E. PC continues to sponsor supervision in the Sunday nursery once/month.
- F. PC will soon ask Committee Chairs to submit recommendations for next year's budget. Proposed budget will be reviewed in April/May, but approved in a summer mtg.
- G. St Matthew's received over \$2000 in Scholastic Dollars that were used to purchase books for the teacher and the school library...also earned a \$950 cash profit.
- H. PC looking for someone to serve as a Nominating Chair for next year. The chair should be not currently serving an office.

## **VII. Athletic Commission Report (Keith Fruehling)**

- A. 7<sup>th</sup> grade boys' basketball team advances to Sectionals next week
  - \*\*St Matthew hosting the Regional/Sectional games this year...profit from concessions, etc
  - \*\*Students earn service hours volunteering to work the games
- B. 8<sup>th</sup> grade boys' basketball Regionals starts next week
- C. 8<sup>th</sup> grade girls' cross country went to state and earned 4<sup>th</sup> place (Oct, 2010)
- D. Basketball and volleyball teams doing well
- E. Loren Mears doing a great job as new AD

## **VIII. Committee Reports**

- A. Mark Pollard--proposes rough draft of a survey to parents on extending the school day.
  - \*\*Asks the question: If we are meeting the goals set in SLRP, we may not need to extend the school day. If we aren't meeting those goals, extension of the school day may be necessary.
  - \*\*After much discussion, the commission decided that the survey needs to be re-worked with the following suggestions:

1. Is there enough interest in the “specials” for it to be beneficial to the whole school?
2. Identify the role of SLRP in the development of this survey, identifying to parents the possibility of extending the school day.
3. Making a table/chart for easier reading?
4. Recommend “outsiders” of SLRP committee to review.
5. Should there be different surveys for each child, as the “specials” don’t influence the younger grades as much.
6. Request to Petrece for numbers--how many students taking advantage of the “specials”
7. Is instructional time being sacrificed in the form of “study hall”?

\*\*Mark Pollard, Keith Fruehling and John Schmitt will take time to re-work the survey together

B. Engagement Committee Report: no report given.

## **IX. New Business**

A. Parochial Funding meeting was held--purpose was to get input from us...they will process this information and come back with their proposal

B. Principal’s priorities (Petrece Klein)

1. Petrece will meet with potential “tech squad” to research a student data base system for the computer to replace the “paper” system we have in place now.
2. Working to integrate the “Response to Intervention” program (RTI) which identifies struggling learners early and provides benchmarks for students not struggling with learning.
  - \*\*targets reading and math
  - \*\*tests 3 times/year
  - \*\*progress monitoring every 2 wks for the students who are struggling to evaluate their progress toward goals
  - \*\* Petrece presently has an RTI team in place
3. Textbooks: still no state funding, so Petrece looking ahead to a budget for next year’s purchases

## **X. Pastor’s Comments (Monsignor Merdian)**

A. Marriage Enrichment Day coming up Feb 12<sup>th</sup> @ St Matthew

B. Please promote/get involved in Disciples in Mission

C. Special thanks to the maintenance staff who have really stepped up with the inclement weather!

D. Catholic Schools Week coming up Jan 30<sup>th</sup>-Feb 5<sup>th</sup>

E. Thanks to Petrece for doing such an exceptional job!

F. There was a new nativity set donated to the parish by a parishioner in memory of her husband.

**XI. Next meeting: Feb 23<sup>rd</sup>, 7-8:30pm, St Mark Room**

XII. Closing prayer by Monsignor Merdian/move to dismiss 8:31pm