

Saint Matthew Parents' Club
December 10, 2008 7:00 pm
Multi-Purpose Room
Meeting Minutes

- I. Call to Order – Opening Prayer – Jerry Payonk
- II. Roll Call – Cindy Brya, John Hansen, Julie Hansen, Tece Hendrickson, Amy Hubbard, Laura Madden, Missy Marquart, Father Mark Merdian, Jerry Payonk, Jane Plankenhorn, Karen Pollard, Jennifer Quinn, Melissa Wood
- III. Approval of minutes – November 2008 minutes were accepted by Tece Hendrickson and seconded by Missy Marquart.
- IV. Principal's Report – Presented by Jerry Payonk (Mrs. Scherer not present)
 - A. Developmental Reading Assessment – Stop Watches.
Mrs. Hummel would like money to purchase 9 stop watches for developmental reading assessments. She has priced stop watches at \$12.99. Everyone agreed on providing funds for the expenditure. Jerry may look for an option to purchase less expensive watches.
 - B. School Reach – Automated Reply Service.
The Education Commission is looking into a service to send mass phone messages (up to 900 phones within 3 minutes). The service would be used to send messages about school cancellations and possibility other school related information. The cost is \$2-3 per student but Jerry was unclear as to how often this charge is applied (annually or other). Those present thought this was a good idea and mentioned it is currently used at St. Thomas More. A suggestion was made that the cost could be included on fee day. At this point the topic was being brought up for discussion only.
 - C. Christian Video Licensing International
The school has received a brochure from Christian Video Licensing International which sells video licenses to Christian schools that allow them to show movies without having to be concerned about legal issues.
No one in Parent's Club was aware of needing to pay for such a license in the past. Jerry will draft a memo which will be sent to the Diocese attorney in Peoria for further consideration of this.
 - D. Catholic Schools Week
 - Teacher's Luncheon on January 26 (Volunteer Coordinator).
Melissa Wood will solicit one parent volunteer per classroom.

- Principal's Reception Open House January 28th, 9-11 (Hospitality Committee)
The Hospitality Committee will take care of volunteers for this event.

V. President's Report – Jerry Payonk

- A. Parish movie night (see Pastor's Report)
- B. US Cellular school promotion
US Cellular is giving 10 schools \$100,000. The winning schools will have the most votes. Voting is done at US Cellular Stores. There is a kiosk at the mall. Anyone that stops by can vote, if you have a phone with US Cellular you also get a vote for each phone you own.
- C. Campbell's Soup Label balance
Jerry received a letter regarding St. Matthew School's balance in the Campbell's Soup Label program. We currently have a balance of 780 points. Members of Parent's Club with experience with the soup label program said that 780 points is not significant and that the program was dropped because it was very labor intensive and we didn't get a lot from it.
- D. Problems with phone
There have been problems with the phone by the front door of the school. It cuts off and sometimes has a bad signal. Also, the phone by the new gym has been removed. No one at the meeting knew where it might have been moved to.

VI. Pastor's Report – Father Mark

- A. Disciples in Mission
Father Mark asked for help promoting Disciples in Mission. The program will focus on Sunday readings. Small groups (up to 10) will meet in homes and at the Parish. It will start in Lent and go for 7 weeks and will be a 3 year program. The hope is that some groups will continue to meet as prayer groups. Father Mark is hoping this will unite every aspect of the Parish and help members to go deeper spiritually.
- B. Cookies Galore is Sunday, December 14th.
- C. New sound system.
The Church is getting a new sound system. It will provide ceiling sound instead of wall sound and will have more microphones in the choir loft.
- D. Parish Movie Night.
The Parish Council is planning 6 movie nights starting sometime in January. Some movie nights will be for families, others will be for adults

only. A movie night would promote community. It is not intended to overlap with movie nights sponsored by the Service Club.

VII. Treasurer's Report – Julie and John Hansen

John reviewed the 2008-2009 Budget. The current fund balance is \$55,583 which includes \$2,205.85 from the Book Fair teachers to use toward classroom expenses.

\$1600 was raised in the Fall Box Top collection.

The new lunch table was \$800 but the school had a credit due to a damaged science table and was able to get the table at ½ off.

The reading assessment program was budgeted at \$1300 with current expenditures of \$1466. Some of this includes storage units.

The bill for recycling will come through the Parish Office. It is expected to be \$37 per month. The budget for recycling was \$1000 so it should come in well under budget for the year.

There was a discussion on recycling program. There still isn't as much participation as there could be in the lunch room. Julie will talk with teachers about talking to children about recycling lunch items. The 5th graders are picking up recycled paper in the classroom once a week.

VIII. Committee Reports

A. Book Fair

Mrs. Hummel's room and the old gym were used for the Book Fair. There were more books because it was a custom book fair, which meant more cookbooks and other type of adult books were included. Over \$11,000 in books were sold. Profits were taken in books (\$390 in vouchers) and cash. The \$1 for books was used to support 2 schools. \$116 plus incentives were raised for \$1 for books. The Sunday morning books were sold in the Great Hall brought in about \$900 in sales.

A book fair held by Pages for All Ages also recently raised \$160.

Another Christian Book Fair will be held during Catholic Schools Week in January. The book fair company, Daughters of St. Paul, will run the book fair.

B. Pantry Collection

The Mission of St. Matthew Catholic School is to educate the whole student by Christ centered formation in a Catholic environment, leading them to do God's will in this world so as to be with Him in the next.

A total of \$2755 was raised for the Sisters in the Pantry Collection. Missy Marquart was expecting more money still to come in before the end of the week.

Father Mark mentioned that the Sisters' Order provides a budget for car, food, and personal items for the Sisters and the Parish provides their housing. They really appreciate the funds provided by the Pantry Collection.

C. Winter Carnival

The Winter Carnival Committee is in the process of calling donors for raffle items. All but one dinner is set and raffle tickets have been sent out to families. Fliers for shifts are being worked on now.

IX. Unfinished Business

X. New Business

A. Refrigerator

The freezer in the cafeteria has broken down. Jerry received one quote from McCormick for \$1100. He is planning to get some other bids. We may be better off getting a new freezer. The age of the freezer is not known (Rick or Larry should know). Jerry understands an existing maintenance agreement exists with McCormick, but that this agreement has not been kept up.

B. New Church/School Logo

Father Mark showed everyone 2 options for a new logo for the Church and School. The new logo is a result of a SLRP recommendation. The new logo will be coming in January.

Adjourn. Father Mark led us in a closing prayer.

Next Meeting is January 14th in the MP Room.