

St. Matthew Parents' Club
May 12, 2010 7:00 p.m.
St. Mark Room
Meeting Minutes

- I. Call to Order and Opening Prayer – The meeting was called to order by new President Karen Pollard. She thanked the teachers for the potluck held before the meeting.
- II. Roll Call – Tim and Karen Barnes, Cindy Brya, Lisa Crawford, Stacey DeLorenzo, Tim Flanagan, Cindy Gumbel, Julie Hansen, Ryan and Tece Hendrickson, Craig Jackson, Blanche Jones, Bobbie Jo Kirby, Msgr. Merdian, Mark and Karen Pollard, Suzanne Rodawig, and Bill Vavrik.
- III. Approval of Minutes—April 2010 minutes were approved as written.
- IV. Principal's Report – No report.
- V. Pastor's Report – Msgr. Merdian

Monsignor thanked Tece and Ryan for their guidance over the past year. He also thanked Parents' Club for all the work it has done for the school and hopes the Adoration Hour will continue.

- VI. President's Report – Tece Hendrickson

All committee chairs need to write an end of the year report.

The goals for this year were to set up an Enrichment Committee, Adoration Hour, peacemaker award, and family volunteer opportunity. All goals have been reached. The Drama Club has over 24 students in it and about 400 people attended the play. Chess Club is going strong at 40 students. Parents' Club will present the first St. Francis Award at the school's honors ceremony. A family volunteer opportunity was held in March.

Parents responded positively to changes in Fee Day, especially the 6:30 start time. Fee Day went over budget. To reduce the cost of handouts, the school handbook will be online. Parents will still need to sign a paper that they have reviewed the handbook with their child.

The Peaceable Schools program continues to do well and began its peer mediation training this year. A donor provided support for the program when it went over budget.

Long-term fundraising for Parents' Club remains a concern. Around \$8,000 was raised at Winter Carnival. Apparel sales are up and Scrip has been successful this year.

Parents' Club supplied and helped spread mulch on the playground in September.

Tece thanked Mrs. Scherer and the teachers who are retiring or leaving the school, Mrs. Pickard, Mrs. Weber, and Sr. Margaret. She also thanked Hospitality for their work this year.

VII. Treasurer's Report – Bill Vavrik

Hot lunch is an area that needs to be reviewed before the next school year. Pizza day has brought in money (\$3,592) but Subway day has lost money (-\$949). The Hot Lunch Coordinator will be asked to look into changing Subways as there are other parishioners with ties to Subway who may be interested in the business. Scrip inventory has been used to pay for hot lunches. Some revenue is still out for the school play. Apparel inventory will be included in the last treasurer's report. The policy on teacher start-up funds needs to be reviewed. The Parents' Club Treasurer will need receipts from teachers for auditing purposes. At the last meeting, Parents' Club agreed to spend \$10,500 for technology at the school. The current balance is around \$20,000.

Stacey DeLorenzo asked if \$5 for Winter Carnival classroom baskets could be added to the form for Fee Day, instead of asking families for \$5 per student in January. Ed Comm asked to add \$3.50 to the Fee Day form for safety announcements. Both items will be added to the form for this year's Fee Day.

VIII. Smart Board Wrap Up – Karen Pollard

Bobbie Jo Kirby presented some findings on alternatives to Smart Boards that the school might want to consider, for example a computer and projector in each classroom. Having clickers for the students would make the classroom more interactive. Craig Jackson suggested Tablet PCs for the teachers which they could hook up to projectors. Unit 4 says that Smart Boards should stay on the teacher's computer so material does not go home to students and parents.

All present at the meeting agreed that it would be best if someone could come in and give a demonstration to the teachers about the different options. Craig Jackson will help to arrange something for a faculty meeting before the end of the school year.

IX. Enrichment – Tim Flanagin

Tim thanked Parents' Club for providing money and support for the Drama Club. Auditions for the play were held in March and rehearsals started after Spring Break. There were 3 performances, 20 parents involved, 18 cast members, and 6 tech members. Concessions at the play raised around \$600. The Flanagins are trying to get receipts from parents who helped with the play, so that a budget can be set for next year. The total cost for the play was around \$1,000. Drama Club members spent 100 hours each on the play. The Drama Club is looking at holding two plays next year, one in the fall and one in the spring. Also there is the possibility of holding a parish production.

X. Fee Day

Fee Day will be held on August 16 from 6:30-1:00. Craig Jackson suggested putting the form online so parents know how much money they will be spending on Fee Day. Parents' Club will use the listserv to recruit volunteers to help with Fee Day.

XI. New Business

Tim Flanagin suggested that Parents' Club look into enhancing the sound system for the New Gym/Performing Arts Center. He will bring in a consultant to find out what will work and get ballpark figures on how much it would cost.

XII. Adjournment. The teachers presented outgoing Presidents Tece and Ryan Hendrickson with flowers.