

St. Matthew Parents' Club
December 8, 2010 7:00 p.m.
Feeney Hall
Meeting Minutes

- I. Call to Order and Opening Prayer – The meeting was called to order by Karen Pollard.
- II. Roll Call and Introductions—Karen Barnes, Erin Breen, Cindy Brya, Lisa Crawford, Stephanie Goodly, Julie Hansen, Bobbie Jo and Justin Kirby, Petrece Klein, Janet Kroenke, Karen Pollard, Suzanne Rodawig, and Monica Wetzel.
- III. Approval of Minutes—November 2010 minutes were approved as written.
- IV. Pastor's Report – No report.
- V. Principal's Report – Principal Klein

The 8th grade girls' basketball team will be playing at state. The 7th grade girls' basketball team will be playing for 3rd place in state.

Look for school closings to be announced separately as St. Matthew School. St. Matthew School will not follow Unit 4's emergency closing decisions. Closings will be communicated to the media and through School Reach – the telephone contact system.

- VI. President's Report – Karen Pollard
 - a. Electronic approval of minutes – All those present were in support of approving Parent Club minutes electronically. This will allow the minutes to be posted to the website in a more timely fashion. Beginning with the December 2010's minutes, the minutes will be electronically mailed to all those present at the meeting. A response will be requested with a specific deadline.
 - b. December PC activities – Nineteen families have volunteered to ring bells for the Salvation Army on Saturday, December 11 from 12-6 at County Market and from 12-3 at Gordman's on December 18.

December Parent Club Adoration hour will be on Tuesday, December 14 from 1:30-2:30.

Karen encouraged all to attend Advent Vespers on Sundays at 7:00 p.m.

A noon mass has been added on Wednesdays during Advent.

Refreshments between the Advent Program and Band Concert were very well attended. However, only five families provided cookies and there were no leftover cookies from Cookies Galore.

VII. Treasurer's Report – Karen Barnes

Scrip inventory will be down to \$25. They had very successful sales in December, including the sales following mass one Sunday. Book fair will have a \$950 profit. The Music Program's negative balance resulted from a price difference and unanticipated shipping costs for the risers that Parent Club approved to pay for. Trunk or Treat raised \$590 which will be donated to St. Vincent De Paul. The Phone Notification Service was over budget because the costs were unknown. Not all families paid the fee that was requested at Fee day. Principal Klein will research to determine the costs of the notification service for budgeting purposes. Approved Special Items budget is for special requests that arise during the year that have not been budgeted for.

Mrs. Souba, with the yearbook committee, has requested money to provide pizza to the 15 students who will be attending the yearbook meeting on December 18 that is scheduled to last several hours. Karen Pollard proposed to approve \$30 to purchase pizza. The vote was unanimous.

VIII. Committee Reports

i. Book Fair – Erin Breen

The Book Fair had \$7,800 in total sales. St. Matthew's received over \$2,000 in Scholastic Dollars that were used to purchase all the books on the teachers' and library's wish lists. A profit of \$950 was earned for Parent Club. Over 40 parents volunteered at the book fair. Sales were highest following the Sunday masses and during Parent Teacher conferences. Promotional activities earned over \$100 in Scholastic Dollars.

ii. Winter Carnival – Janet Kroenke and Monica Wetzel

Dinner sponsors have been confirmed. Letters with the Big Raffle tickets were mailed to all families. Checks will be distributed to the basket coordinators. Discussion was held about how to market the fundraising goal for the carnival – whether to be general, “the money raised will fund technology needs” or specific, “the money raised will be used towards the purchase of additional SmartBoards”.

Principal Klein noted that at the January 3 faculty meeting, teachers with SmartBoards in their classrooms will be giving presentations on them. Future SmartBoard purchases will be more expensive since the school was given a generous first time purchase discount and the price has increased. Principal Klein's goal is to purchase five more – one for each grade level 2-6.

Winter Carnival theme will be ‘Team – Together with Christ’ to compliment the school's theme this year. There will be 20 Saint Thomas More students volunteering at the Winter Carnival.

Justin Kirby contacted Dwight Miller, a McDonald's franchise owner, and found out that there are never any Happy Meal toys leftover. Dwight Miller offered to donate a display case of Happy Meal toys.

Dinner tickets will not go out in any mailings. Cindy Brya suggested to sell tickets after masses on Sunday and after school.

iii. Box Tops –

No one has signed up to participate in the eBox tops online shopping program. Karen Pollard will communicate again through the list serv e-mail.

iv. Enrichment – Cindy Brya

Cindy reviewed the results from the enrichment survey. They will also be communicated through a list serv e-mail. The conclusion was that Parent Club would be happy to support any clubs for which there is a volunteered leader. Family fun nights seemed to receive a lot of support and will be continued.

v. Education Committee – No report.

It was noted that minutes need to be posted to the website.

IX. Unfinished Business

- a. Banners - Principal Klein requested \$444 from Parent Club to pay for half the cost of Saint family banners. These will be permanent banners displayed throughout the hallway beginning Catholic Schools week. Justin Kirby moved to approve the request. All those present approved.
- b. Hot Lunch Assistance – Karen Pollard met with Debbie Benz and Joanna Tjarks from the parish office. No hunger issues of St. Matthew students were known. Given that hot lunch is an extra, they were not in support of accepting any remaining funds from Hot Lunch to pass along to those families who do not receive hot lunch due to financial reasons. Hot Lunch coordinator Sheri Doyle suggested any excess funds could be used towards having an extra pizza day for all students. Finances will be examined close to the end of the school year to determine if there will be any remaining funds.

X. New Business – Cindy Brya suggested entertainment at anticipated large crowd ball games to show school spirit. Suzanne Rodawig suggested showcasing the various talents of Saint Matthew's students.

XI. Adjournment – Meeting adjourned at 8:25.