

Saint Matthew Parents' Club
November 12, 2008 7:00 pm
Great Hall
Meeting Minutes

- I. Call to Order – Opening Prayer – Fr. Mark
- II. Roll Call – Bill Vavrik, Angie Washburn, Kathy Scherer, Jen Fackler, David Ahmari, Julie Hansen, Philippe Geubelle, Ted Brya, Gabrielle Schmitt, Jennifer Quinn, Father Mark Merdian, Laura Vavrin, Craig Jackson, Larry Swinyer, Ryan Hendrickson, Tece Hendrickson, Lori Rund, Holly Spinner, Mary Murray, Suzanne Rodawig, Dave Horn, Janet Payonk
- III. Approval of minutes – October 2008 minutes were accepted by Gabrielle Schmitt and seconded by Jen Fackler.
- IV. Principal's Report – Mrs. Scherer
 - A. Expressed appreciation for Bob Knight and the others for the road map provided by the Strategic Long Range Plan (SLRP).
 - B. School Survey for both Parish and Diocese used company called School Perceptions. Mentioned that parents don't have to wait for surveys to provide options or suggestions. Parents can come to Mrs. Scherer or teachers if they have ideas for improvements.
 - C. Other avenues are also used towards school improvements. North Central Accreditation (NCA) was onsite the week of 10/15. They had high regards for St. Matthew School and are recommending St. Matthew be accredited. NCA will vote on this January 4th at a national level. Two recommendations for improvement that came out of the site visit were:
 - 1) Monitor how well are initiates are doing (for example Peaceable Schools).
 - 2) Document how well St. Matthew students do at the high school level.
- V. Pastor's Report – Fr. Mark
 - A. Thanked all that participated in the Stewardship Fair.
 - B. Mentioned Disciples in Mission program that is starting in Lent. More will be coming on that. Father Mark asked that we pray about it.
 - C. Mentioned Smart Martha workshop this Saturday at 9am. It is a workshop geared towards helping moms balancing all the demands of work, family, and home.

- D. A monthly Friday family movie night is being planned starting in January. It will be held in the Parish Center. Father Mark is looking for feedback including movie suggestions.
- E. In May the makeup of the Education Commission will change from 8-10 appointed members to 5 appointed members and 5 elected members.
- F. Father Mark thanked Bob Knight and the SLRP Committee.

VI. President's Report – Janet Payonk

- A. Peaceable Schools. The 2nd Peaceable Schools meeting will be held tomorrow night (11/13) in the Great Hall. Each meeting will have a different topic.
- B. Script orders are due on Friday.

VII. Treasurer's Report – John Hansen – no report, John at Jury Duty

VII. Committee Reports

- A. Box Tops – First place went to Mrs. Meade's class with 3029 box tops collected. Second place was Mrs. Van's class with 1249. Third place was Sr. Vianney's with 1110. In total \$1600 was raised. Mrs. Weber's and Sr. Margaret's classes get the award for neatest clipping.
- B. Pantry Collection has started and will continue through 12/10. Mark "pantry" on the envelope and drop it off in the office.
- C. Winter Carnival – The theme this year is "Power of Love". The carnival will be held on 1/31 with:

Games	5-6:30
Dinner	5-7
Raffle	7pm

VIII. Unfinished Business - none

IX. New Business

Strategic Long Range Planning (SLRP) presented by Bob Knight. The SLRP recommendations, along with implementation dates, are available on the St. Matthew School website under School Initiatives. Bob reviewed each recommendation included in the SLRP document and the current status.

Highlights of the presentation, in addition to the status of SLRP recommendations were:

SLRP started in 11/06. In 5/08 the plan was approved by Ed. Comm. It is currently in the implementation phase.

Two surveys were used, a family survey and a teacher survey. 245/285 families (86%) participated with 1140 open comments (4.6/family). 31/35 teacher surveys were completed with an average of 6 open ended comments.

The result of the plan was 58 recommendations to implement. The recommendations were broken down into two categories: no study required (38) and additional study needed (21). The due dates for the implementation of the recommendations is between 9/2008 and 9/2011. Each recommendation has a specific due date.

The Education Commission has appointed a subcommittee to monitor the progress of implementation. This committee includes: Amy Blomberg, Ryan Henrickson (non Ed Comm member) and John Schmitt. If anyone is interested in serving on this committee contact John Schmitt.

Bob mentioned the purpose of Ed Comm as an advisory committee to the Pastor regarding school affairs. Concerns can be brought to Ed Comm meetings. Items should be added to the agenda prior to the meetings by contacting Mike Gillette (current President of Ed Comm).

A suggestion was made to include in the SLRP document, on the school website, a column for each recommendation showing the current status of the initiative.

Montion to adjorn – 1st Bill Vavrin / 2nd Dave Horn

Next Meeting is December 10th, 7pm in the MP Room.